F.No.-DGT-16/2022-TT Cell (FTS. No. E. 54304) Government of India Ministry of Skill Development & Entrepreneurship (MSDE) Directorate General of Training (DGT)

**

Employment Exchange Building, Library Avenue, Pusa Campus, New Delhi-110012, Date: 28.04.2023

To,

1. All the State/UT Directorates dealing with Craftsman Training Scheme.

2. All the Regional Directorate of Skill Development & Entrepreneurship (RDSDEs) and the Principals, NSTIs.

Subject: - Detailed Guidelines Regarding (AITT)-July 2023 Practical / CBT examination for Regular CTS trainees of Annual System - reg.

Sir,

This is in continuation to the office order of even no dated 20.04.2023 wherein the schedule for All India Trade Test 2023 for Craftsmen Training Scheme (including Dual System of Training) has been announced for the following regular batches.

Sl. No.	Session	Examination type
1.	2 nd year of 2-year course (2021-23)	Regular
2.	1 st year of 2-year course (2022-24)	Regular
3.	1- year / 6-months course (2022-23)	Regular

2. The Practical Examination is scheduled from 03.07.2023 to 07.07.2023. Detailed schedule is attached at Annexure A.

3. The CBT examination for regular trainees shall be conducted between 10.07.2023 to 04.08.2023. Detailed schedule of examination will be issued shortly.

4. Further, vide order no DGT-35/4/1 Secy. (MSDE) /2022 dated 28th March 2022 regarding State Skill Development and Entrepreneurship Committee (SSDEC), State/UT Directorates have been empowered to set the Practical Question Papers for all the trades. Hence, State/UT Directorates are requested to prepare and conduct Practical examination for all trades as per Schedule attached at Annexure-A.

5. As per the order No. MSDE-18011/DGT/2017-TTC(Pt-III) dated 19.12.2019 all the ITIs are self-centre for conducting **Practical Examination**. However, concerned SSDEC/ State Directorate can decide any other Practical Examination Centre.

6. Profile Verification Before HT Generation: This is the second and the last opportunity for the trainees admitted in 2022 session to verify their profile. The first opportunity was provided during trainee verification stage at the time of admission. Subsequently, before HT generation, if, any correction is required in their profile, trainees can raise a grievance. Once, the trainee profile is verified or grievance is approved, the trainees will not be allowed to change their profile. Once marksheets and certificates are generated, no correction will be permitted. The SoP for trainee profile verification before Hall Ticket generation is attached in Annexure -E.

7. Hall Tickets (HT) for regular trainees for the Practical Examination will be available for downloading from 26.06.2023 onwards.

8. The registration of Examiners on the NCVTMIS Portal for Practical Examination had been made mandatory vide order NO. MSDE-18012/05/MIS/2016-TTC (part-A) dated 07th Feb 2020. All states/UTs are requested to comply with the same. The Standard Operating Procedures (SoP) for Examiner Registration is placed at **Annexure B**.

9. The Nodal ITI/ State Directorate has to complete Practical Examiner mapping with the Exam centres between 23.06.2023 to 30.06.2023. The SoP for the Examiner mapping is attached at Annexure C.

10. The process of uploading the Trade Practical marks by Examiner on the NCVTMIS has to be mandatorily completed within 48Hrs, after the conclusion of the Practical Examination. The SoP for the same is enclosed herewith at Annexure D. The trainees, for whom no entry is made (neither marks nor absent) will be treated as absent in the Practical Examination, and their result will be processed accordingly.

11.Hall Ticket (HT) eligibility: - The NCVT MIS Portal will be opened for uploading the eligibility for HT generation for AITT 2023 from 29.05.2023 to 10.06.2023. ITI Principals are requested to fill the trainees' attendance, formative assessment and CBT and Practical examination fee on the NCVT MIS Portal within the time duration. The Eligibility Criteria for appearing in the AITT 2023 Mains Examination is as below:

SI. No.	Parameter	Eligibility Criteria for Hall Ticket Generation
1.	Attendance*	>= 80%**
2.	Formative Assessment	>= 60%
3.	CBT and Practical Examination Fees	Yes

*Calculation of number of working days for attendance can be decided by States/UTs through their State Skill Development and Entrepreneurship Committee (SSDEC), based on date of start of session.

** For relaxation of attendance criteria by the Principal. ITI, refer to order no MSDE-19/01/2017-CD dated 05th July, 2017.

12.Computer Based Test (CBT) Fees Collection: -

- Fees amounting to **Rs. 213 (Two Hundred Thirteen only) for each trainee** is to be deposited for CBT through online mode by the ITIs only. No other form of payment will be entertained.
- CBT fees payment link for online payment will be opened for bulk payment by ITI on NCVT MIS Portal from 01-06-2023 to 10-06-2023. The SoP for fee submission is enclosed at Annexure F.

All ITIs/SPIUs are requested to scrupulously follow the timelines for the examination schedule. RDSDEs are instructed to closely follow up with their respective SSDECs.

13. **CBT Exam Centre Mapping:** The CBT exam centre mapping has to be completed by the State Directorate in liaison with the NSEIT between 19.06.2023 to 23.06.2023. The CBT Exam centres are finalized after the **final approval** of the State Controller of Examination only. Therefore, the State has to mandatorily confirm/ suggest changes to the exam centre mapping submitted by the NSEIT.

14. CBT Examination Pattern: - The CBT examination will be of two hours' duration consisting of 75 questions with 150 marks (2 marks each). This will consist of Trade Theory (TT), Workshop Science and Calculation (WSC), Engineering Drawing (ED) and Employability Skills (ES).

a) Engineering Trades (100 Marks for Trade Theory and 50 marks for Employability Skills): -

- Trade Theory (including Workshop Science and Calculation & Engineering Drawing; TT- 38 Questions, WSC- 6 Questions, ED- 6 Questions)
- Employability Skills (25 Questions, 50 Marks)
- b) Non-Engineering Trades (100 Marks for Trade Theory and 50 Marks for Employability Skills): -
 - 50 questions on Trade Theory only (50 Questions, 100 Marks)
 - Employability Skills (25 Questions, 50 Marks)

The minimum passing percentage for Trade Theory and Employability Skills is 33% each.

Hindi version will follow.

Encls:

- 1. Annexure A: Detailed Practical Examination Schedule
- 2. Annexure B: SoP for Practical Examiner Registration
- 3. Annexure C: SoP for Practical Examiner mapping with Exam centres
- 4. Annexure D: SoP for uploading Practical marks by Examiners
- 5. Annexure E: SoP for ITI Trainee Profile Verification Before Hall Ticket Generation
- 6. Annexure F: SoP for CBT Examination Fees Submission

(C.S. Murthy) Director TTC & IT

Copy to:

- 1. Sr. PPS to Secretary, MSDE
- 2. Sr. PPS to DG (T), MSDE
- 3. Sr. PPS to DDG (T)
- 4. DGT Website/NCVT MIS Portal for wide circulation.

(C.S. Murthy) Director TTC & IT

All INDIA TRAE TEST UNDER CRAFTSMEN TRAINING SCHEME (CTS) FOR ENGINEERING <u>& NON- ENGINEERING TRADES</u>

Schedule of Practical Examination to Be Held in the Month July, 2023.

• Schedule

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Date	Day	Commencement	Year	All Trades of One Year duration/Two Year duration
03.07.2023 05.07.2023	Monday Tuesday Wednesday	09.30 AM To 06.00 PM	I	TRADE PRACTICAL: -for trainees of 1 st year of 2 years, 06 months and 01-year course admitted in 2022 session
06.07.2023 07.07.2023	Thursday Friday	09.30 AM To 06.00 PM	П	TRADE PRACTICAL: -For trainees of 2 nd year of 02 years trade admitted in 2021.

(LUNCH BREAK FROM 01.00 PM TO 01.30 PM FOR PRACTICAL Examinations only)

Module: Examiner Registration / Examination Mapping

STEP – 1: - Open NCVT public portal site using the URL,

https://ncvtmis.gov.in/pages/home.aspx

STEP – 2: click on Examiner link.



STEP – 3: -Navigate to: Examiner>>Examiner Registration



STEP – 4: After click on Examiner registration below page will be open.

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STEP-6:- after filling academic details, technical qualification and work experience click on next button.

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		Data	Preparation and C	Computer Softwa	are	V Select as	3rd Preferen	ce	8		8	
Emplo	yment Type*	-Sele	d-		8	•						
				_	_							

NOTE: In Search Criteria all the fields are mandatory, Please fill all the Fields without miss otherwise it will show you error.

STEP-7:- After selecting all the fields ,click submit, below message will be shown.

Examiner Registration Form Your Examiner registration form has been submitted successfully but registration is inactive. An email has been sent to your registered email address your registered email id and mobile no are Supervision of the second statement of the seco	Home	ITI	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Неір	Dashboard	Complaint Too	đ 🛛
Examiner registration form has been submitted successfully but registration is inactive. An email has been sent to your registered email address your registered email id and mobile no are Supervision of the second statement of the second state	-													
Your Examiner registration form has been submitted successfully but registration is inactive. An email has been sent to your registered email address your registered email id and mobile no are submitted successfully but registered email id and mobile no are submitted successfully but registered email id and mobile number is operational and available for carrying out function related to exam.	Exam	uner	Regist	ration Fo	rm									
An email has been sent to your registered email address your registered email id and mobile no are s Please ensure that your email id and mobile number is operational and available for carrying out function related to exam.	Vour	Exam	niner regi	stration for	n has heen	submitted	successfi	illy hut registr	ation is ir	active				
An email has been sent to your registered email address your registered email id and mobile no are sector of the s	- our		inter regi	Structon for	in nus been	Submittee	1000000000	ing but registi	ution is n	meenve				
your registered email id and mobile no are 5	An oma	il has be	een sent to g	your registered	email address									
your registered omail id and mobile number is operational and available for carrying out function related to exam.														
Please ensure that your email id and mobile number is operational and available for carrying out function related to exam.				d mahila na ana										
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	your re Please	gisterec	d email id an	d mobile no are	s number is o	perational and	d available for	e carrying out func	tion related	to exam				

Examiner Approval and Mapping:

STEP – 1: - Open NCVT site using the URL, <u>https://ncvtmis.gov.in/pages/home.aspx</u>

STEP – 2: - Click the **Login** Link on page

stry of Skill Development And Entrepren



STEP – 3: - Login with Nodal ITI.

🕱 NCVT	MIS		Wefcome, RA	DHA KRISHNA Logout Change Password 🦕	0124 4419167 Help
MIS				GR09001555-G	overnment ITI, Ghaziabad
		WELCOME TO M	IS APPLICATION		
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Name RAI Email ID	DHA KRISHNA	Designation Nobile Number	Principal Sr Scale	Edit My Profile Reset Security Question	
Messages			Action Ilems		
S. No.	Message		S. No.	Action Item	Record
	No Messages to display		Action Items	No Action items to display are refreshed overnight, to force refresh now click h	ere.
Final Grading (This is th	re Final Rating report for your ITI as per date (J	0th July 2018))			
Final Rating of ITI - 1.51	****	Cli	ck here to download your Final Grading	Report	
Concession of the local division of the loca					
Menu	2015 Ministry of Skill Development And Entrepreneurship	r, Government of India. Helpdesk: ncvtmis-	msde@gov.in Recommended browser: IE (6 (Compatibility Mode) and above, Chrome or Firefox APP-AR	

STEP – 4: -Navigate to: Menu>>ITI>>Examiner>>Approve

NCVT MIS

		WELCOME TO N	IS APPLICATION		
My Profile					
Name RADHA K Email ID	RISHNA	Designation Mobile Number	Principal Sr Scale	Edit Ny Profile Reset Security Duestion	
			Action Items		
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m	Administration			No Action items to display	
Trainee Grievance	Infrastructure		Action Items	are refreshed overnight, to force refresh now cl	ick here.
NPIU	Create/Edit Instructor Details				
PLACEMENT	Approve		ck here to download your Final Grading	Report	
CENTRAL MIS	Examiner				
FREQUENTLY USED REPORTS	ITI Examiner Mapping Map				
	<u>Approve</u>				
	Edit				
	Strive				
	Activity Details				
	Create				
	View	-			
https://stage.ncvtmis.gov.in/MIS/ITI/E	xaminer/ExaminerApprovaLaspx		-msde@gov.in Recommended browser: [E	8 (Compatibility Node) and above, Chrome or Firefox API	≻AR

STEP – 5: Click on "Approve" link, below page will be open.

100	system does no	t nave the ability	to trap time and distance problems in	case an examiner is mapped to more than one fill or more than one trade.
			Please enter Registration Number/Na	me of the Examiner
				Search
col	ch Result			
)	Registration Number	Examiner Name	Preferred Location	Preferred Trade
1	TX200902796	Ravindra kumar	GHAZIABAD, HAPUR, MEERUT	Architectural Draughtsman, Building Maintenance, Draughtsman (Civil)
)	TX170900966	Himani Sharma	GAUTAM BUDDHA NAGAR, GHAZIABAE	Basic Cosmetology
)	TX210901653	Abhishek saxena	GHAZIABAD, MEERUT, SAHARANPUR	Business Management (NSQF), Computer Hardware & Networking Maintenance (One Year) (NSQF), Information Technology (NSQF)
1	TX170901109	RAJ SINGH	GAUTAM BUDDHA NAGAR, GHAZIABAD, N DELHI	W Cabin/Room Attendant,Computer Hardware & Network Maintenance,Photographer
	TX180900149	kumar gaurav	GHAZIABAD	Civil Engineer Assistant
	TX210900470	KOMAL SHARMA	GHAZIABAD	Computer Hardware & Network Maintenance (NSQF),Computer Operator and Programming Assistant (NSQF),Information Communication Technology System Maintenance (NSQF)
	TX210901135	MANOJ KUMAR	GHAZIABAD, GOPALGANJ, SITAMARHI	Computer Hardware & Network Maintenance,Computer Hardware & Network Maintenance (NSQF),Computer Hardware & Networking Maintenance (One Ycor) (NSQF)
	TX200904074	RAVI CHOWDHARY	CENTRAL, GHAZIABAD, MEERUT	Computer Hardware & Network Maintenance, Computer Hardware & Networking Maintenance (One Year) (NSQF), Computer Operator & Programming Assistant (VII)
	TX180900096	ISHARAT ALI	GHAZIABAD, KANPUR NAGAR, LUCKNO	Computer Hardware & Network Maintenance, Computer Operator & Programming Assistant (VI), Computer Operator and Programming Assistant
	TX170900152	Shekhar Tyagi	GAUTAM BUDDHA NAGAR, GHAZIABAD, HA	UR Computer Hardware & Network Maintenance, Computer Operator & Programming Assistant (VI), Fitter
	2 3 4 5 6	7 8 9 10		
			Remarks* (Max 1000 Characters)	

STEP – 6: Enter the remarks and click on Approve/Reject button.

- **Approve** To approve the records and Unique Registration Number is generated for the Examiner.
- **Reject** To reject the records. In this Examiner needs to register again.

6

GR09001555-Government ITI, Ghaziabad

Welcome, RADHA KRISHNA | Logout | Change Password | 📞 0124 4419167 | Help

STEP-7:- For Approve, Just mention the remarks and select the record and click on submit, data will be submitted successfully.

T >	N UVdLdsp2		E X # L .
M Gmail 😰 YouTube 🐰 Maps 🚠 IT SERVICE DESK: L., 💈 DGT MI	stage.ncvtmis.gov.in says		inee Authenticate 😵 S-NOW 🛛 🔅
🐮 NCVT MIS	Record(s) approved successfully.	HA KRISHNA Logout C	hange Password 🔽 0124 4419167 Help
MIS > 201 + Examiner > 103 Stammer Associated > Exempter Profile Approve		ок	GR09001333-Government ITT: Gharlabad
Examiner Approval			
Note: 1. Please exercise caution and due diligence while mapping the examiner 2. The system does not have the ability to trap time and distance problem	s for multiple exams. s in case an examiner is mapped to more than one TTI o	or more than one trade	
Please enter Registration Number	r/Name of the Examiner TX110900351		
	Search		
Search Result			
Registration Number	Examiner Name	Preferred Location	Preferred Trade
TX220900251	an 🗧 🗧 🖬	GHAZIABAD	Electrician (NSOF)
(Max 1000 Characters)	Approve Repet		

If user will click on **Approve/Reject** a confirmation mail will be triggered to the examiner's registered email ID. Confirmation message will be displayed as shown in below screenshot.

This is an auto generated mail, please do not reply to this mail.	
Dear sri,	
Your application form with registration number EX220900251 is approved.	
Regards, MIS Application System	

STEP-8:- Navigate to: Menu >> ITI >> Examiner >>Map

	115		accome, roat	CR09001555	Covernment III. Chaziabae
		WELCOME TO MI	5 APPLICATION		
Ny Profile					
Name RADHA Email ID s	KRISHNA	Designation Mobile Number	Principal Sr Scale	Edit My Profile Reset Security Question	
			Action Items		
Modules	Update Attendance Eligibility Status Update		S. No.	Action Item	Record Count
m	Administration			No Action items to display	
Trainee Grievance	Infrastructure		Action Items a	re refreshed overnight, to force refresh now click	here.
NPRI	Create/Edit				
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PLACEMENT	Approve		Here to common your time browing P	eport.	
CENTRAL MIS	Examiner				
FREQUENTLY USED REPORTS	ITI Examiner Mapping				
	- Map				
	 Approve 				
	• Edit				
	Strive				
	Activity Details				
	Create				
	- View				

Click on "Map" link .

STEP-9:- Search the records to be mapped using following fields Exam System, Year/Semester, Examination Type, Examination Session, and ITI name and affiliated trade.

🐮 NCVT M	IS	-	Wefcome, R	ADHA KRISHNA Logout	Change Password 📞 0124 4419167 Help
MIS > ITI > Examiner > ITI Examiner Ass	ilgoment > Examiner ITI M	apping			GR09001555-Government III. Ghaziabad
ITI Examiner Assignment					
Note: 1. Please exercise caution and du 2. The system does not have the	e diligence while ma ability to trap time a	apping the examiners for multiple nd distance problems in case an	exams. examiner is mapped to more than one ITI or more than o	one trade.	
	·		Select any one of the field marked as #.		
Exam System*	Annual 🗸		Year#	Vear 2 V	
Semester#	-Sciect-	~	Examination Type*	Final	
Examination Session*	July 2022	*	ITI Name*	GR09001555-Government ITI, I 🗸	
Affiliated Trades:*	Electrician (NSQF)	~			
			Search Clear		
Menu @ 2015 M	inistry of Skill Developme	ent And Entrepreneurship, Government o	f India. Helpdeski nevtmis-msde@gov.in Recommended browseri II	8 (Compatibility Mode) and above,	Chrome or Firefox APP-AR

STEP – 10: All the records matching to search criteria are displayed under the Mapping Details panel as shown below on the screen:

8

	r Assignment > Examiner ITI I	Mapping							GR09001555-Go	ernment ITI, Ghaz
I Examiner Assignment										
e: lease exercise caution ar he system does not have	d due diligence while m the ability to trap time	apping the examine and distance proble	ers for multiple exams. ms in case an examiner is m	apped to mor	re than one ITI or m	re than o	one trade.			
			Select ar	ny one of the fiel	id marked as #.					
Exam Syste	n* Annaal 🛩					Year#	Year 2		1	
Semest	r# Select	~			Examinatio	n Type*	Final		1	
Examination Sessi	n* July 2022	~			IT	Name*	GR09001355 Gov	enument II ~	1	
Affiliated Trade	s:* Electrician (NSQF)	~								
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STEP – 11: User can view all the mapped details under Mapped Details panel as shown in below page: After Mapping below message will be show.

← → C ■ stage.ncvt	mis.gov.in/MIS/ITI/Examiner/ITIExaminerN	1apping.aspx			🖻 🌣 🏞 🗖 😩 i			
M Gmail 👩 YouTube 😿 M	laps 👎 IT SERVICE DESK: L 🗵 DGT MIS	stage.ncvtmis.gov.in says		-) Home m/Wipro	💈 Trainee Authenticate 🛛 S-NOW 🛛 🔹 🖉			
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ITT Examiner Assignment		12						
Note: 1. Please exercise caution and d 2. The system does not have the	ue diligence while mapping the examiners ability to trap time and distance problem	for multiple exams. In case an examiner is mapped to m	ore than one ITI or more than o	ne trade.				
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Semester#			Examination Type*					
Examination Session*			ITI Name*					
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Examiner Response Bistory								
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After Mapping, Mapped details is shown below.





ITI > Exam	niner > (T) Examiner	Assignment > Exam	iner ITI Mapping						GR0900	1555-Government ITI. G
xaminer	Assignment									
se ever	rise caution and	due diligence w	while manning the example	miners for multiple exams						
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	Semester	# Select	~			Examin	ation Type*	Final	*	
Exan	mination Session Affiliated Trades	* Jely 2022					ITI Name*	GR09001555-Gaver	numient /I V	
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igned Re	ecords									
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i l	GR090	1555 - Governme	nt ITI, Ghaziabad	Electrician (NSQ	F) A	LL AL	4	Trade Practical	EX220900250 - krishna	Accepted
i l	GR090	11555 - Governme	nt ITI, Ghaziabad	Electrician (NSQ	F) 🛆	LL AU	4	ALL	EX220900251 - sri	Pending for Accepta
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STEP – 12: After Mapping, confirmation mail will be triggered to the examiner's registered email ID. Confirmation message will be displayed as shown in below screenshot.





	This is an auto generated mail, please do not reply to this mail.
ļ	Dear sri,
4	You have been mapped as an examiner for the practical at the ITI mention below.
1	Examiner Name: sri
1	ITI Name: GR09001555 - Government ITI, Ghaziabad
2	Trade: Electrician (NSQF)
1	Shift: ALL
1	Unit: ALL
1	Subject: ALL
ļ	Accept / Reject
	In case you are mapped for multiple exams, please check if it is fisible to be undertaken, based on time ar
	distance, before accepting.
	The system does not have the ability to trap time and distance problems.
	Regards.
	MIS Application System

User can view all the mapped details under Mapped Details panel as shown in below page:

TI Examiner	Assignment								
te: Please exerc	cise caution and du	e diligence while ma	apping the examine	rs for multiple exams.					
The system of	does not have the	ability to trap time a	and distance problem	ns in case an examiner is mapped	to more than o	ne ITI or more than o	ne trade.		
	Exam System*	Anoual *		. Delett any one	ALTER FRA MARKED	Year#	Vear 4	× .	
	Semester#	-Select	~			Examination Type*	Final	~	
Exan	mination Session*	13/y 2022	¥			ITI Name*	EPOCOLA33-Galais	mient 11 V	
A	Affiliated Trades:*	Electrician [NSQF]	~						
		-		Sear	ch Clear				
opping Details	Mapped Details								
Assigned Re	ecords								
Select		ITI Name		Trade	Shift	Unit	Subject	Examiner	Status
	GR090015	55 - Government ITI, C	Shaziabad	Electrician (NSQF)	1	1	Trade Practical	EX220900242 - AB	Pending for Acceptance
	GR090015	55 - Government ITT, G	Shaziabad	Electrician (NSQF)	ALL	ALL	Trade Practical	EX220900250 - krishna	Accepted
	GR090015	55 - Government ITI, G	Shaziabad	Electrician (NSQF)	ALL	ALL	ALL	EX220900251 - sri	Rejected
					UnMap				

User can view the Examiner details using the hyperlink in the field **Examiner Registration Number** and the details will be shown as below screenshot:





🕑 View Ex	aminer Details - Google Ch	rome								0.77	٥
📾 stage	ncvtmis.gov.in/MIS/ITI/	/Examiner/ViewExaminer	Details.aspx?RegNo=Y	QYWISe3w	1xxu%2bTKnkz58Q9	63d963c	1				
reasonable r	-Distants										
Personal	Details										
	Name	sunil			Date of	f Birth	22-Jul-1993				
	Gender	Male			Father	Name	gufdy				
	Marital Status	Married			Cat	tegory	General				
	UID (Aadhaar No)				En	nail ID					
	Mob No							_			
Permane	nt Address										
	Address	2									
	State	UTTAR PRADESH			D	istrict	GHAZIABAD				
	Pin Code	343756			Pho	one No					
Correspo	ndence Address										
	Address	2									
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	Pin Code	343756			Pho	one No					
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S. No	Examination Passed	Trade	Year of Passing		School/Board/Univ	versity 1	Гуре	Subject	Grade	Percentage %	Attached Documen
1	12th		2012		kjbgfxs			df	A		Click to download
Technical	Qualification Details										
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2	2nd prefe	erence				2	2nd p	preference			
3	3rd prefe	erence				3	3rd p	preference			

Employment Type ||InEmployed





Module: Examiner Login and Marks Entry

STEP - 1: - Open NCVT public portal site using the URL,

https://ncvtmis.gov.in/pages/home.aspx







STEP – 3: - Click on "Examiner Login" link on page, redirected to below page.

STEP – 4: -Enter the Valid Examiner and click on "Login" button. below page will be shown.

Home	ш	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Help	Dashboard	Complaint Tool
Exa	niner	Login Fo	rm									
					Choose	option here	to send OTP					
					Охкхк	xxxxy1@wipro	o.com					
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					Send	OTP						

STEP – 5: - Choose any option either email id or mobile number where he/she wants to get OTP.

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					Rese	nd OTP							
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CASE 1: For single shift and unit

STEP – 6: - After entering the OTP, click on verify, redirected to below page.

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NOTE: "Continue" button is enable for those examiners who accepted the mapping otherwise it will be disable.

Home	ITI	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CEL	Help	Dashboard	Complaint Tool	
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STEP – 7: - for single shift/ unit ,all the Mandatory fields will be autocaptured. click on "continue" button.



STEP – 8: - 'List of students' page will be open, now you choose radio button as present or absent and fill the marks along with Remarks and marks should be entered between 0 to 250.

Home	m	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CEI	Help	Dashbo	and Complaint Tool	
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Home	ш	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Help	Dashboard	Complain	t Tool
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						Save	Submit						

STEP – 9: - After submitting the marks page will redirected to below page. Where upload the necessary

document.

The function instructor examiner calcular runcuondities orading cri Help p	Dashboard Complaint loo	loo

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STEP 10: -After submitting "your passcode is verified and save students marks" Message will be shown.

Verification Instructor Examiner Calendar Functionalities Grading CFI Help Dashboard Complaint Tool ITI Student List Exam System: ** Annual ************************************	Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Help Dashboard Complaint Tool * Mapped ITI Student List Exam System: * Annual * Annual * Academic Session: * Aug-2021 * Session: * Aug-2021 * Trade Riame * Surveyor (NSQF) * Unit * Unit 1 Exam Type: * Final * Vera 1 * Shift * Shift 2 Verification Final * Vera 1 *	III Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Help Dashboard Complaint Tool Exam System: * Annual Exam System: * Annual × Academic Session: * Iul-2022 × Trade Name * Surveyor (NSQF) × Unit * Unit * ×	rainee Verification Instructor Examiner Calendar Functionalities Grading CFI Help Dashboard Complaint Tool Apped ITI Student List Exam System: * Annual * Academic Session: * Aug-2021 * Year/Semester: * Year 1 * Examination Session: * Jul-2022 * ITI * GU19000225 - Government I* * Trade Name * Surveyor (NSQF) * * Shift * Shift 2 *	III Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Help Dashboard Complaint Tool Examiner Mapped ITI Student List Exam System: * Annual Academic Session: * Aug-2021 Trade Name * Surveyor (NSQF) Unit * Unit 1	inistry of Skill Development And Entrepreneurship	Halm 👩 Sital
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CASE 2: For ALL shift and unit

STEP 11: Login with Examiner Id, follow the same path.

tome	III	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Help	Dashboard	Complaint Tool	1
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	0.0000000000000000000000000000000000000		Sector -								
ITI Na	ne			Trade	Shift	Unit	Subject	Examiner	1	Status	Action
GU	900022	5 - Govern	ment ITI	Cosmetology	and a second	1000	18 - 16 2011/17	EX201	900575 -	02703005036212	C
krish	nanagar	I running i	under PTP	(NSQF)	ALL	ALL	ALL	SANGIT	ABISWAS	Accepted	Continue
-					- ch		<i>h</i> :				

STEP 12: for all case, you will choose shift and unit, accordingly. Click on continue button.

Home	ш	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Help	Dashboard	Complaint Tool	
	and the second second	1999-1999-1999-1999-1999-1999-1999-199	CHERRICAL CONTRACTOR MONEY		A SUBJECT OF A SUB-				- CENTROLE				
Evar	niner	Manned	ITI Student	ist									
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			Exam System:	* Annual		Y	Ex	.am Type: *	Final		~		
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		Exami	ination Session:	* Jul-2022		~		ITI °	GU19000	225 - Gov	ernment I 🗸		
			Trade Name	 Cosmetology (NSQF)	*		Shift "	Select-	<u>.</u>	~		
			Unit	*[Select		~							
						1 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1							
						Continue	Back						
	_												_

STEP 13: - 'List of students' page will be open, now you choose radio button as present or absent and fill the marks along with Remarks and marks should be entered between 0 to 250.

Home	ш	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Help	Dashboard	Complaint	Tool
	R200	819030277	MONO	TOSH MALLICK		Absent	O Present						
	R200	819030280	NAZM	JL HOQUE		OAbsent	e Present		75				
	R200	819030281	РАРІА	PAL		Absent	OPresent						
	R200	819030283	RAHUI	BISWAS		Absent	Opresent						
	R200	819030284	SHUV	DAS		Absent	OPresent		[
	R200	8190 30 286	SUKH	ENDU BISWAS		Absent	O Present						
						1	-						

Now you can save the data and after filling the Marks of all trainees you submit their details to click on "submit" button.

STEP 14: After submitting the marks page will redirected to below page. Where upload the necessary document

	ner Ve	erify By	Passcode									
viner Verify By Passcode			_		i.		-					
niner Verify By Passcode	Ente	er Your Pas	sscode : * E	8F921		Upload Mar	ks Document : * 📗	Choose File A	KASH HIG	H SCHOOL	.jpeg	
	n	i er V Ent	I er Verify By Enter Your Pa:	Ier Verify By Passcode	er Verify By Passcode Enter Your Passcode : * B8F921	er Verify By Passcode Enter Your Passcode : * [B8F921	Ier Verify By Passcode Enter Your Passcode : * [B8F921] Upload Mar	Ier Verify By Passcode Enter Your Passcode : * B8F921 Upload Marks Document : *	Ier Verify By Passcode Enter Your Passcode : * B8F921 Upload Marks Document : * Choose File Al	er Verify By Passcode Enter Your Passcode : * E8F921 Upload Marks Document : * Choose File AKASH HIG	Ier Verify By Passcode Enter Your Passcode : * E8F921 Upload Marks Document : * Choose File AKASH HIGH SCHOOL	Ier Verify By Passcode Enter Your Passcode : * E8F921 Upload Marks Document : * Choose File AKASH HIGH SCHOOL.jpeg

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After submitting, "your passcode is verified and save students marks" Message will be shown.

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Page

SOP: ITI Trainee Profile Verification Before Hall Ticket Generation

Objective: This page/functionality is to give a second and final opportunity to the ITI trainees to verify/raise corrections in their profile before Hall Ticket is generated for the first time.

- 1. Trainee has to access his/her profile information using the page *Trainee Verification Before HT* under the tab *Trainee*.
- 2. Trainee profile verification flow: NCVT MIS Portal → Trainee → Trainee verification before HT.
- 3. Enter Trainee Name and Registration No.
- 4. Existing email id and mobile no will be displayed to continue.
- 5. Enter the OTP received on Email ID/Mobile no.
- 6. Trainee can update his/her email id /mobile no, after entering DOB and Aadhar Number, if both the existing email id and mobile no are wrong or not accessible.
- 7. Trainee Profile will be displayed with existing data w.r.t. eight fields of his/her profile information.
- 8. Trainee **has to select each and every field for its correctness** or raise correction by selecting the incorrect field, if required.
- 9. In case of correction required, type the correct value, select the document to be uploaded.
- 10. Upload the required document (s) as per the selection in step-8.
- 11. Submit Profile/correction.

SI	No of fields	Correction Raised by		Action by (Authority)	
no	correction	Trainee	ITI	RDSDE Concerned	NPIU (DGT HQ)
1	All Correct	Trainee	No Action	No Action	No Action
2	Maximum 2 fields	Trainee	Approval/Reject	No Action	No Action
3	Maximum 4 fields	Trainee	Recommend/Reject	Approve/Reject	No Action
4	Maximum 8 fields	Trainee	Recommend/Reject	Recommend/Reject	Approve/Reject

Process flow is given in below table

Note:

1. This is the last opportunity before first time Hall Ticket generation for all trades' trainees. After this, if either the trainee consents to his/her profile or if his/her grievance for profile correction is resolved, no further profile correction in Certificate/ Marksheet will be allowed in his/her lifetime.

2. It is mandatory for all the trainees to do the profile verification.

3. Trainee has to visit his/ her ITI with original (s) of the documents.

4. Profile data correction would be affected, only after physical verification of the original documents by the ITI.

5. Hall Ticket would be generated based on the verified/corrected data through this page.

6. If any trainee fails to do verification or the authority fails to act in stipulated time window, Hall Ticket would be generated based on the existing data in the portal.

7. Last date for Trainee Profile Verification before HT is 15th May 2023.

8. Last date for action by Approving Authority [ITI/RDSDE/NPIU (DGT HQ)] is 20th May, 2023.

Before HT trainee verification



STEP – 1: - Open NCVT public portal site using the URL, <u>https://ncvtmis.gov.in/pages/home.aspx</u>





Click on tab Trainee >> Trainee verification before HT



STEP – 3: - click on "Trainee verification before HT" tab. After filling trainee name and registration click on next button.

Thic	Dage	ic uco	d to verifi	Traine	nrofile	hefore	first time U	all Tiel	zet C	onor	tion	- south and the	<u></u>
1 ms	rage	is use	u to verny	riame	s prome	Defore	m st time n	an rici	ACT U	ciicia	tion		
	Train	ee Name*		SANATAN AN	SH RAINA		Registration N	umber*	1	R2208010	01184		
					All fiel	ds marked wi	th * are mandatory.						
						Next	Clear						
1. Th	ls is a on	e time fadili	ty for a trainee to	view and corr	ect any discre	pancy in his p	rofile data before his	first hall tic	ket is gei	nerated.			
2. In 3. An	case no y correct	correction in ion beyond i	field, the existin this would have t	ig data would b to be taken thro	e assured as a sugh the griev	correct and ha ance redressa	II ticket generated. I process.						
		1/2			2,388 - 27		- 10						

© 2015 Mi India. NOTE:

1. This is a one-time facility for a trainee to view and correct any discrepancy in his profile data before his first hall ticket is generated.

2. In case no correction in field, the existing data would be, assured as correct and hall ticket generated.

3. Any correction beyond this would have to be taken through the grievance-redressed process.

For 2 field:

lome	m	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Dashboard	Data	Grievance	
		Correct			Incorrect								
Trai	ínee Name		SMIT RANMAL	BHAI DABHI		SHIT RANMALD	HAT	Aadhar					
Fat	her Name		RANMALBHAI		22	RANMAL)	PanCard		~			
Mot	ther Name	-	RASILABEN		0								
Dat	e of Birth	-	20+Aug-2005										
Ger	nder	2	Male		Ω								
Cat	egory	-	Other Backwa	d Class	0								
Aad	thar	2	Not Available		0								
Pho	otograph	-			C								
Aadh (only	ar *	If and png	files are allowed)							Choose File	4 SEM SCRE	EN SHOOT
PanC	ard*										Choose File	Screenshot	(190).png



Action taken On before HT Grievance

ITI- Before HT Grievance:

STEP 1: Login with ITI credentials with this URL:

https://login.ncvtmis.gov.in/MIS/PreLog/UserLogin.aspx

🐮 NCVT MIS

Enter Cre	dentials to login to	MIS System
Login ID : GRO	000004_A	TR.
Password : ·····		T.
Enter characters displayed:	1 3 2 9	5 Change the picture displayed
Remember He	Login	Egropt Password

()



OTP sent to your registared mobile numb You can re-send the OTP maximum of 3 ti	r. mes.		
Enter OTP for Mabile	911659	Re Send OTP	
Enter OTP for Email	921659	Re Sand DTP	
Kindly enter OTP for Mo	bile Number - ****	****79 and Email ID - ******** verma3@wipro.cr	m
	Sub	nit Radk	

STEP 2: Click on Menu >>ITI >> Grievance Dashboard >>Profile correction request before hall ticket



STEP 3: ITI can search the trainee from the search bar. Either he can directly search the trainee or he can enter the trainee registration number on the search field and click on search button, then trainee list will be open for approval.

NCVT N	IIS		Bitome, PRINCIPAL ITI BEGUSARAT LO	gout Change Password 📞 0124 44)	9167 0204 2920300 Help
				CR1000040	Govt Industrial Training Institute
le Correction request		Trainee Reputration No.)			
		Search			
ile Correction Request C	sunt				
	Total	Open		Closed	
	6	6		0	
ction Request Details					
tegistration No	Name	Correction Sub Type	Created Date	Expiery Date	Correction Request
220810078424	ASHISH KUMAR	DOB, Father Name	27/04/2023	11/05/2023	GR2208100784240001
tions					
s the list of provine corr sects to physically verifi- e inform the trainee ver- wel rules are as follow- as involving correction as involving correction comment verification for	ection request/y raises by your trainees. If the original sproduced by the concern try your of the original sproduced by the concern try your of the original sproduced by the original try To be used which can be approved by the to more than 2 fields are to be recommer all cases is to be done by the ITT.	pince against the scanned copy of the document/s uplo is going to be rejected. If any document is rejected to TT. ded to RDSDF for approval.	usded by the traines. he request will be closed.		

ITI- Before HT Grievance

ITI Accept or Reject the Grievance.

If ITI does not give any action, then Grievance will be rejected and closed.

NCVI MLS Original Details								
Trainee Name:	MEHAK KAREEM		1	Father Name	ABD	UL KAREEM BHAT		
Mother Name:	SHAMEEMA BEGUM			DOB	• 09/0	09/03/2000		
ITI Name:	Govt ITI Lagama,Uri			ITI Address	· Laga	Lagama, Uri		
State:	JAMMU AND KASHMIR	t .						
ofile Correction Details								
Grievance C	ode: GR22080100001	180001		Grievance T		Profile Before HT		
Grievance Sub T	ype: Gender, Trainee /	Name		Traince Registration Num		R220801000018		
Current Traince Na	MEHAK KAREEM			Nodified Trainee N		rgsrgegsegsg		
Current Traince Ger	den Female			Modified Traince Con		der Male		
		Aadhaar Documer	t: 50504 31 IT	I 20230427 12 02 46.pdf				
(No speci	al character allowed	only alpha numeric valu	Remarks:* es allowed.)					
(Only Jpg , Jpeg, Png, pdf	files are allowed.) (Attachment(s): *	Add File					
m certifying that, I have verified the s	upported documents	with original document	s and uploade	d the documents duly signed by IT	I Princ	īpal.		
	0			and the second se				

NCVT MIS				
nee Original Details				
Trainee Name: MB	HAK KAREEM	Father Name: A	BOUL KAREEM BHAT	
Mother Name: SH	AMEEMA BEGUM	DOB: Q	19/03/2000	
ITI Name: Go	rt ITI Lagama,Uri	ITI Address: U	Lagama, Uri	
State: JAP	INU AND KASHNIR			
w Profile Correction Details				
	Profile correction Details Successfully	updated and Grievance is Closed.		
Grievance Code:	Profile correction Details Successfully GR2208010000180001	updated and Grievance is Closed. Grievance Typ	ei Profile Before HT	
Grievance Code: Grievance Sub Type:	Profile correction Details Successfully GR2208010000180001 Gender,Trainee Name	updated and Grievance is Closed. Grievance Typ Trainee Registration Numbe	e: Profile Before HT *: R220801000018	
Grievance Code Grievance Sub Type: Current Trainee Name:	Profile correction Details Successfully GR2208010000180001 GendenTrainee Name MEHAK KAREEM	updated and Grevance is Closed. Grievance Typ Trainee Registration Numbe Modified Trainee Nam	e: Profile Before HT r: R220801000018 e: rasraeaseasa	
Grievance Code Grievance Sub Type Current Trainee Name Current Trainee Gender	Profile correction Details Successfully GR2208010000180001 Gender.Trainee Name MEHAK KAREEM Female	rupdated and Grievance is Closed. Grievance Typ Trainee Registration Numbe Modified Trainee Gende Modified Trainee Gende	Profile Before HT F R220801000018 r rasroegseaso Nale	

For 4 fields:

Step1: trainee can choose any four field to correction of their profile.

Trade Name :	Welder (NSQF)	ITI Name :	GR61000021	-Govt Industrial Train	ing Institute	Uri				
	Correct		Incorrect								
Trainee Name	53	AJAZ AHMAD									
Father Name	2	GH MOHD	0								
Mother Name	C	HAMIDA BEGUN	8	test fwefwef	.)		10th C	Certificate	Ŷ]	
Date of Birth		25-Mar-1985		04-Apr-2005]dd+mu	איזא-אשע	10th C	ertificate	Ý]	
Gender	O	Male	8	Male	•		10th C	ertificate	Ý	1	
Category		General	•	OBC	•		Certific	cate from a	SDO/SDM/DIr 🛩]	
Aadhar		Not Available									
Photograph	23		O								
10th Certificate	of and pag fi	les are allowed. File s	ize should be l	ess then 200 KB)						Choose File N	o file chosen
Certificate from (only jpg .jpeg.)	SDO/SDM/D pdf and png fi	M* les are allowed. File :	ize should be l	ess then 200 KB)						Choose File N	o file chosen

ITI -Profile Grievance and Before HT Grievance

If **ITI** recommends, then Grievance will go to RDSDE for further action.



If **ITI** does not recommend, then Grievance will be rejected and closed.

STEP 3: Login with RDSDE credentials, follow the below path

Click on Menu >>ITI >> Grievance Dashboard >>Profile correction request before hall ticket

ITI can perform one out of two actions. (Recommend or Reject) and must upload documents.

rainee Original Details				
Trainee Name:	AJAZ AHMAD	Father Name:	СН МОНД	
Mother Name:	HAMIDA BEGUN	DOB:	25/03/1965	
ITI Name:	Govt ITT Lagama, Uri	ITI Address:	Lagama, Uri	
State:	JAMMU AND KASHMIR			
iew Profile Correction Details				
Grievance C	Grievance Code: GR2208010062020001 Grievance T			
Grievance Sub T	Pe: Category,DCB.Gender,Mother Name	Ber R220801006202		
Current Mother Na	HAMIDA BEGUN	HAMIDA BEGUM Modified Nother Nam		
Current Trainee Gen	for: Male	Modified Trainee Gen	iden: Male	
Current Trainee Categ	GEN GEN	Modified Trainee Categ	DBC	
Current Date Of B	rth: 25/03/1985	Modified Date Of B	Irth: 04/04/2006	
	10th or 12th Document:	50504 31 1TI 20230427 11 57 14.pdf		
	Category:	50504 31 ITI 20230427 11 57 14.pdf		
ktion				
(No speci	I I character allowed only alpha numeric values	uanianianianian Remarks:* allowed.)	<i>"</i> .	
(Only Jpg , Jpeg, Png. pdf	Attachment(s): *	Add File Chaose Fley 55501 31 IT2.pdf Remo	va	
I am certifying that, I have verified the second	pported documents with original documents a	and uploaded the documents duly signed by ITI I	Principal.	
	Recommend	Reject		

= Original Details			
Traince Namer	UAZ AHMAD	Father Name:	дн моно
Mother Name:	AMIDA BEGUM	DOB	25/03/1985
ITI Name:	iovt ITI Lagama, Un	ITI Addressi	Lagama, Uri
State:	AMMU AND KASHMIB		
	Profile correction Details Br	uccessfully Recommended.	
Grievance Co	Profile correction Details Br det 062208010062020001	uccessfully Recommended. Grievance Ty	pei Profile Before HT
Grievance Co Grievance Sub Ty	Profile correction Details Si dei 0/2208010062020001 Category, DCB, Gender, Mother: Name	uccessfully Recommended. Grievance Ty Trainee Registration Numi	Pto Profile Before HT
Grievance Co Grievance Sub Ty Current Hother Nar	Profile correction Details Sr dR2208013062020001 Celegory,DOB,Oender,Mother Name HAMIDA BEGUM	uccessfully Recommended. Grievance Ty Trainee Registration Numi Modified Hother Nat	Pti Profile Before HT R220801006202 test fivefivef
Grievance Co Grievance Sub Ty Current Hother Nar Current Traince Gend	Profile correction Details Si dR220801062020001 Cetegory,DOB.Gender,Mother: Name HAMIDA BEGUN Male	uccessfully Recommended. Grievance Ty Trainee Registration Numi Modified Hother Na Modified Trainee Ganc	Pet Profile Before HT Ref: R.20080306202 test fivefivef Male
Grievance Co Grievance Sub Ty Current Hother Nar Current Traince Gend Current Traince Catego	Profile correction Details Sr dR2208010062020001 Category,DOB,Gender,Mother: Name HAMIDA BEGUN Nale Vi GEN	uccessfully Recommended. Grievance Ty Trainee Registration Numi Nodified Mother Na Modified Trainee Gane Modified Trainee Catego	Profile Before HT Ref20000000202 test fivefivef Impl Male MY1
Grievance Co Grievance Sub Ty Current Hother Nar Current Trainee Gend Current Trainee Catego Current Trainee Catego	Profile correction Details Sr dR2208010062020001 Category,DOB,Oander,Mother: Name HAMIDA BEGUN Nale Vi GEN 25/02/1985	uccessfully Recommended. Grievance Ty Trainee Registration Numi Nodified Hother Na Modified Trainee Ganc Hodified Trainee Catego Hodified Dato Of Bi	Profile Before HT erri 6220801006202 text FiveFiveF Male M
Grievance Co Grievance Sub Ty Current Hother Nar Current Trainee Gando Current Trainee Catego Current Date Of Bir	Profile correction Details 5 GR220601062020001 Category,DOB,Oender,Mother Name HAMIDA BEGUN Nale 1 SEN 25/03/1985 10th or 12th Document:	uccessfully Recommended. Grievance Ty Trainee Registration Numi Nodified Mother Na Modified Trainee Gate Modified Trainee Gatege Modified Date Of Bi 30324-34 ITL 20280427-44 57-44 adf	Profile Before HT Profile Before HT R220801006202 Itest FiveFiveF Male Male PM 06C thr 04/04/2005

If RDSDE recommends, then Grievance will go to NPIU for further action.

If RDSDE does not recommend, then Grievance will be rejected and closed.

STEP 2: Login with RDSDE credentials,

Click on Menu >>ITI >> Grievance Dashboard >>Profile correction request before hall ticket

STEP 3: RDSDE can perform one out of two actions. (Recommend or Reject) and must upload documents.

	WASEEK AHMAD WATHLOU		awserognyn			
Current Mother Name:	AKHTER BEGUM	Modified Mother Name:	jmhgfds			
Current Trainee Name:	SADIYA NASEER	Modified Trainee Name:	hdthodrhuodrhd			
Current Traince Genderi	Female	Modified Trainee Gender	Male			
Current Trainee Category:	GEN	Modified Trainee Category:	OBC			
Current Date Of Birth:	20/04/2000	Modified Date Of Birth: 05/04/2006				
	10th or 12th Documents	50504 31 ITI 20230427 12 05 13.pdf				
	Aadhaar Document:	50504 31 ITI 20230427 12 05 15.pdf				
	Category:	50504 31 ITI 20230427 12 05 15.pdf				
	ITI Action:	Recommended				
	ITI Romarker					
ocuments By Approving Authorities:						
File Name	Uploa	ded By Do	wnload File			
04 31 ITI_27042023_120930.pdf	171	Download File				
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\Box I am certifying that, I have verified the supp	orted documents with original documents Recommend	s and uploaded the documents duly signed by ITI P	rincipal.			

Trainee Name:	AJAZ AHMAD		Father Name:	GH I	NOHD
Mother Name:	HAMIDA BEGUN		DOB:	25/0	03/1985
ITI Name:	Govt ITI Lagama, Uri		ITI Address:	Laga	ama, Uri
State:	JAMMU AND KASHMIR				
w Profile Correction Details					
	Profile correction Details Succe	esfully upo	dated and Grievance is Closed.		
Grievance Co	de: GR2208010062020001		Grievance T	ype:	Profile Before HT
Grievance Sub Ty	pe: Category, DOB, Gender, Mother Name		Trainee Registration Num	ber:	R220801006202
Current Mother Na	HAMIDA BEGUM		Modified Mother Na	ime:	test fwefwef
Current Trainee Gen	er: Male		Modified Trainee Gen	der:	Male
Current Trainee Catego	ry: GEN		Modified Trainee Categ	ory:	OBC
Current Date Of Bi	th: 25/03/1985		Nodified Date Of B	irth:	04/04/2006
	10th or 12th Docum	ent: 505	04 31 ITI 20230427 11 57 14.pdf		
	Categ	orv: 505	04 31 ITI 20230427 11 57 14.pdf		
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ocuments By Approving Authorities:					
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For 6 fields:

	Correct			Incorrect							
Trainee Name		SADIYA NASI	EER.	2	hdthgdrhugdrh	d	l.	Aadhar		v]	
Father Name		NASEER AHM	IAD WATHLOO	2	awaefdghvn		ļ,	Aadhar		~	
Mother Name		AKHTER BEG	UM	8	imhgfds		ľ.	10th Certific	cate •	-	
Date of Birth	Ø	20-Apr-2000		23	05-Apr-2006		dd-mmm-yyyy	10th Certifi	cate .	~	
Gender		Female		2	Male	×		Aadhar		¥	
Category		General			OBC	~		Certificate f	rom SDO/SDM/DI-1	~	
Aadhar	2	2414296484	86								
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10th Certificate	odf and png	files are allowed	d. File size shoul	ld be less the	n 200 KB)					Choose F	te 50504 31 ITI.pdf
Aadhar *					200 100					Ghoose Fi	10 50504 31 ITLodf

Step1: ITI can perform one out of two actions. (Recommend or Reject) and must upload documents.

9	svr III Lagama, Un	Lag	ama, un
State: 32	MMU AND KASHMIR		
Profile Correction Details			
Grievance Cod	GR2208010000190001	Crievance Type	Profile Before HT
Crievance Sub Typ	et Category, DOB, Father Name, Gender, Mother Name, Trainee Name	Trainee Registration Number	R220801000019
Current Father Nam	P. NASEER AHMAD WATHLOD	Nodified Father Name	aweefdghun
Current Mother Nam	AKHTER BEGUM	Modified Mother Name	a jmhgfds
Current Trainee Nam	SADIYA NASEER	Modified Trainee Name	f hdthodrhuodrind
Current Trainee Gende	Fi Female	Modified Trainee Gender	Male
Current Trainee Categor	V: GEN	Modified Trainee Category	• OBC
Current Date Of Birt	h= 20/04/2000	Modified Date Of Birth	s 05/04/2006
	10th or 12th Document:	50504 31 TTI 20230427 12 05 15.pdf	
	Aadhaar Document:	50504 31 ITI 20230427 12 05 13.pdf	
	Category:	50504 31 ITI 20230427 12 05 15.pdf	
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	Attachment(s): *	Add File	
{ Only Jpg ,Jpeg,Png,pd	If files are allowed.) (File size should be less the	an 200 kb.)	
{ Only Jpg ,Jpeg,Png,pr] I am certifying that, I have verified the suppor	If files are allowed.) (File size should be less the ted documents with original documents and upl	an 200 kb.) oaded the documents duly signed by ITI Principal.	

inee Original Details			
Trainee Name: SAL	DIYA NASEER	Father Names N	SEER AHMAD WATHLOD
Mother Name: AK	ITER BEGUM	DOB: 20	/04/2000
III Name: Gov	/t ITI Lagama.Uri	1TT Address: La	gama. Uri
State: JAN	MU AND KASHMIR		
ew Profile Correction Details			
	Profile correction Details S	uccessfully Recommended.	
Grievance Code	GR2208010000190001	Grievance Typ	Profile Before HT
Grievance Sub Type	Category,DOB,Father Name,Gender,Mother Name,Trainee Name	Trainee Registration Numbe	R220801000019
Current Father Name	NASEER AHMAD WATHLOD	Modified Father Name	awsefdghvn
Current Mother Name	AKHTER BEGUM	Modified Mother Name	51 jmhgids
Current Traince Name	SADIYA NASEER	Modified Trainee Name	al hdthgdrhugdrhd
Current Trainee Gender	Female	Modified Trainee Gende	r: Male
Current Trainee Category	GEN	Modified Trainee Categor	n obc
Current Date Of Birth	20/04/2000	Nodified Date Of Birth	05/04/2006
	10th or 12th Document:	50504 31 JTI 20220427 12 05 15.pdf	
	Aadhaar Document:	20304 31 ITI 20230427 12 05 13.0df	
	Category:	50504 31 ITI 20230427 12 05 15.pdf	

Step 2: RDSDE can perform one out of two actions. (Recommend or Reject).

	WASEEK ARMAD WATHLOG		awserognvn			
Current Mother Name:	AKHTER BEGUM	Modified Mother Name:	jmhgfds			
Current Trainee Name:	SADIYA NASEER	Modified Trainee Name:	hdthodrhuodrhd			
Current Trainee Genderi	Female	Modified Trainee Gender	Male			
Current Trainee Category:	GEN	Modified Trainee Category:	OBC			
Current Date Of Birth:	20/04/2000	Modified Date Of Birth: 05/04/2006				
	10th or 12th Documents	50504 31 ITT 20230427 12 05 15.pdf				
	Aadhaar Document:	50504 31 ITI 20230427 12 05 15.pdf				
	Category:	50504 31 ITI 20230427 12 05 15.pdf				
	IVI Action:	Recommended	<i>I</i> e			
	ITI Romarksı	TribdreaXAZadeBgilhm)k	R			
ocuments By Approving Authorities:						
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04 31 ITI_27042023_120930.pdf	171	Download File				
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I am certifying that, I have verified the supp	orted documents with original documents Recommend	s and uploaded the documents duly signed by ITI P Reject	rincipal.			



Step 2: NPIU can perform one out of two actions. (Accept or Reject).

Trainee Name: 5/	ADIYA NASEER	Father Name:	NASEER AHNAD WATHLOO
Mother Name: A	CHTER BEGUM	DOB:	20/04/2000
ITI Name: G	ovt ITI Lagama,Un	ITI Address:	Lagama, Uri
State: 34	MNU AND KASHNIR		
rofile Correction Details			
Grievance Cod	GR2208010000190001	Grievance Ty	Profile Before HT
Grievance Sub Type	Catagory,DOB, Father Name,Gender,Mother Name, Trainee Name	Trainee Registration Num	R220801000019
Current Father Name	NASEER AHMAD WATHLOO	Modified Father Nat	ne: awsefdghvn
Current Mother Name	* AKHTER BEGUM	Modified Mother Na	ne: jmhgfds
Current Trainee Name	SADIYA NASEER	Modified Trainee Na	ne: hdthødrhugdrhd
Current Trainee Gende	Female	Modified Trainee Gene	lar: Male
Current Trainee Categor	/ GÉN	Modified Trainee Catego	MTY: OBC
Current Date Of Birt	1: 20/04/2000	Modified Date Of Bi	th: 05/04/2006
	10th or 12th Document:	50504 31 ITI 20230427 12 05 15.0df	
	Aadhaar Document:	50504 31 ITI 20230427 12 05 15.pdf	
	Category:	50504 31 ITI 20230427 12 05 15.pdf	
	ITI Action:	Recommended	

Current Trainee Category:	GEN	Modified Trainee Category:	OBC	*
Current Date Of Birth	20/04/2000	Modified Date Of Birth	05/04/2006	
	10th or 12th Document:	50594 31 ITI 20230427 12 05 15.pdf		
	Aadhaar Document:	36304 31 ITI 20230427 12 03 15,pdf		
	Category:	50504 31 ITI 20230427 12 05 15.0df		
	ITI Action:	Recommended		
	ITI Remarks:	Tribdvo:WA2sdvRgehmjk		
	KDSDE Approver Remarks:	htgdsdgHffgrsgdfligdsesfgfdsa	J.	
Documents By Approving Authorities:		E contra de la contr		
File Name	Uploa	ded By Do	wnload File	
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Action (No special char	acter allowed only alpha numeric values	temarka;* allowed.)		
☐ I am certifying that, I have verified the supp	orted documents with original document	ts and uploaded the documents duly signed by ITI P Reject	Principal.	

ainee Original Details			
Trainee Name: BAI	DIYA NASEER	Father Name:	ASEER AHMAD WATHLOO
Mother Name: AK	HTER BEGUM	DOB:	10/04/2000
ITI Name: Ge	vt ITI Lagama,Uri	ITI Address:	agama, Uri
State: JAN	MU AND KASHMIR		
iew Profile Correction Details			
	Profile correction Details Successful	ly updated and Grievance is Closed.	
Grievance Code	GR2208010000190001	Grievance Ty	Profile Before HT
Grievance Sub Type	Category,DOB,Father Name,Gender,Mother Name,Trainee Name	Trainee Registration Numb	R220801000019
Current Father Name	NASEER AHMAD WATHLOO	Nodified Father Nan	awseldghvn
Current Mother Name	AKHTER BEGUM	Modified Mother Nan	ie: jmhgids
Current Trainee Name	SADIYA NASEER	Modified Trainee Nam	hdthgdrhugdrhd
Current Trainee Gender:	Female	Modified Trainee Gend	er: Male
Current Trainee Category:	GEN	Modified Trainee Catego	ry: OBC
Current Date Of Birth	20/04/2000	Modified Date Of Bir	th: 05/04/2006
	10th or 12th Document:	50504 31 ITI 20230427 12 05 15.pdf	
	Aadhaar Documenti	50504 31 ITI 20230427 12 05 15.pdf	
	Category:	50504 31 ITI 20230427 12 05 15.pdf	
ITI Action:		Recommended	

GOVI	III Lagama, Un	Laga	ma, un
State: JAMA	U AND KASHMIR		
ew Profile Correction Details			
Grievance Code:	GR2208010000190001	Grievance Type:	Profile Before HT
Crievance Sub Type:	Category, DOB, Father Name, Gender, Nother Name, Trainee Name	Trainee Registration Numbers	R220801000019
Current Father Name:	NASEER AHMAD WATHLOO	Modified Father Name:	awsefdghun
Current Mother Name:	AKHTER BEGUM	Modified Mother Name:	jmhgfds
Current Trainee Name:	SADIYA NASEER	Modified Trainee Name:	hdthgdrhugdrhd
Current Trainee Gender:	Female	Modified Trainee Gender:	Male
Current Trainee Category:	GEN	Modified Trainee Category:	OBC
Current Date Of Birth:	20/04/2000	Modified Date Of Birth:	05/04/2006
	10th or 12th Document:	50564 31 ITI 20230427 12 05 15.pdf	
	Aadhaar Document:	20204 31 TTI 20230427 12 03 13.pdf	
	Category:	50504 31 JTT 20230427 12 05 15.pdf	
ction			
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I am certifying that, I have verified the supported	documents with original documents and up	oaded the documents duly signed by ITI Principal.	
	Recommend	Reject	
the Information/Document details submitted by train	ee is incorrect. (Please reject profile change	request, so that trainee can raise the correction request	again)



Bulk Fee Status – User Manual

Step 1: Open NCVT MIS site using the URL, <u>https://stage.ncvtmis.gov.in/MIS/PreLog/UserLogin.aspx</u>



Enter Crede	intials to login to	MIS System
Login ID :		
Password :		*
Enter characters displayed:	3745	Thange the picture deplayed
Remember He	Login	Forgot Password

ert IE 8 (Come

Step 2: Login with ITI creator:

© 2015 Ministry of Skill Development And Entrepreneurship, Government of India.] Helpdeski novtmis-

				Life	ruuuur user iri senaga
		WELCOME TO MIS APPL	ICATION		
ty Profile					
Name Email ID	JAVEED IQBAL KHAN CREATOR arishti-verma3@wipro.com	Designation Mobile Number	Group Instructor 7355654679	Edit My Profile Resat Security Question	
lassagas		Action 1	lens		
S. No.	Message	S. No.		Action Item	Record
	No Messages to display		Action Items are r	No Action items to display efreshed overnight, to force refresh now click b	ere.
inal Grading (1	Puts is the Final Batting report for your TTL as per date (30th July	(2018))			
nal Rating of I	лт - 2.62 🙁 😒 🚖 🍵 🍵	Click here to d	ownload your Final Grading Repo	n	

Step 3: Navigate to the below path:

Menu >> ITI >> Examination Management >> Trainee exam fee status >> Bulk Fee Payment

05				GR010	00001 Govt ITI Srinaga
		WELCOME TO MIS APP	LICATION		
Ny Profile					
Name JAVEED 1QBA Email ID srishti.verma	L KHAN CREATOR Sēvipro.com	Designation Mobile Number	Group Instructor 7355654579	Edit My Profile Resat Security Question	
Modules	Sub Modules & Links	Action	Tiems		
	Academic	5. N	a.	Action Item	Record
111	- Admitted Trainee Details			No Action items to display	
SPIU	Edit Verified Trainee		Action Items are r	efreshed overnight, to force refresh now click <u>her</u>	<u>e</u> .
NPIU	Modify ITI Details				
PLACEMENT	Grievance Dashboard	ck here to	download your Final Grading Repo	t	
CENTRAL MUS	Deshboard Grievance				
	- Upload Trainee Photograph				
FREQUENTLY USED REPORTS	Trainee Discharge				
	Discharge				
	Examination Management				
	Trainee Exam Fee Status				
	Eulk fee payment				
	Trainee Marks				
	Create ED Marks	÷			

On clicking Bulk fee payment, below page will be open.

🕱 NCVT MIS	w 🕜 🐂 1994 KHANJAREATOR Logout Change Password 🔍 0124 4419167 0204 2920300 Help
	GR01000001 Govt ITI Srinsgar
Pay Bulk Trainee Fee	
Exam System: -Select 👻	Session:
	All Fielde markad with * are mandatory. Search Cloar
Details Of Trainees For Payment	
Status Of Payments	
Menu S 2011 Ministry of Skill Development And Entrepreneurship. Governmer	nt of India-) Helpdesk: nextmis-made@gov.in) Recommended browser: IE 8 (Compatibility Mode) and above, Chrome or Pirefox APP-AR

Step 4: After click on search button details of the trainee will be visible.

25. N(CVT MIS		W (the) PREORAL KHAN	LEREATOR L	ogout Change Passwo	rd 📞 0124 4419167 020	4 2920300 Hel
						GR010000	01 Govt 111 Srinage
Pay Bulk Trai	ineo Feo						
	Exem System:	-Gelect- W		Sec	sion:	~	
			All fields marked with * are mandatury.				
			Search Clear				
Select Traine	es For Submission of CBT Fe	e					
			Search:				
S. No.	Registration No.	Trainee Name	Trade	Year	Year/Semester	Subjects	
1	R140801000078	WAJAHAT KAREEM	Computer Operator and Programming Assistant	2014	2	Paper-1	
2	R140801000080	SAIQA QAISAR	Computer Operator and Programming Assistant	2014	2	Paper-1	
3	R140801000082	MUZAFFAR ALI	Computer Operator and Programming Assistant	2014	2	Paper-I	0
(4)	R140801000258	MIR RAHIL ALI	Electronics Mechanic	2014	3	Paper-I,Paper-II	
3	R140801000258	MIR RAHIL ALI	Electronics Mechanic	2014	4	Faper-I, Paper-II	
٥.	R140801000259	UMER PARGOQ	Electronics Mechanic	2014	2	Paper-II	
7	R140801000259	UMER FAR.OOQ	Electronica Mechanic	2014	3	Paper-I, Paper-II	0
8	R140801000259	UMER FAR.00Q	Electronics Mechanic	2014	4	Paper-I, Paper-II	0
9	R140801000344	INAYAT ULLAH	Electrician	2014	2	Paper-II	0
10	R140801000344	INAYAT ULLAH	Electrician	2014	3	Paper-I, Paper-II	
11	R140801000344	INAVAT ULLAH	Electricien	2014	1	Paper-I	
12	R140801000344	INAYAT ULLAH	Electrician	2014	4	Paper-I, Paper-II	0
13	R140801000351	DANISH SHABEER	Electrician	2014	a	Paper-I,Paper-II	0

						GR01000001 G	ovi ITI Srineg
263	R200901001724	KH JAVID AHMAD	Mechanic Diesel (NSQF)	2020	1	Workshop Calculation and Science	
264	R200001001732	SUHAIL JAVID	Mechanic Diesel (NSQF)	2020	1	Trade Theory	
265	R200601001747	JAVAID AHMAD DAR	Mechanic Diesel (NSQF)	2020	1	Workshop Calculation and Science	
266	R200801001749	SHAIQ OWAIS	Mechanic Diesel (NSQF)	2020	1	Employability Skills, Workshop Calculation and Science	
67	R200801001771	ZEESHAN NISAR	Sewing Technology (NSQF)	2020	1	Trade Theory, Employability Skills	0
268	R200801002150	FIZA MUSHTAQ	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Skills	
269	R200801002151	NAQEEBA	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Skills	0
270	R200001002158	IQRA MANZOOR	Front Office Assistant (NSQF)	2020	1	Trade Theory,Employability Skills	
71	R200801002167	MUSKAN FARODQ	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Skills	
272	R200601002259	NUSRAT MAQEDIOL	Computer Operator and Programming Assistant (NSOF)	2020	1	Trade Theory	
273	R200801002260	AHRAZ IQBAL	Digital Photographer (NSQF)	2020	1	Employability Skills	
274	R200901005442	RAHIL HUSSAIN GANAYEE	Mechanic Diesel (NSQF)	2020	1	Workshop Calculation and Science	0
uls Of Tre	inces for Payment		Add Selected Add All				

Step 5: After selecting the trainee, click on "Add selected" or "Add all" button.

Step 6: Select the trainee from "Details of the trainee in cart" and click on "Proceed to pay" button,

10000						6K0100001 6	ovt III Se
267	R200801001771	ZEE5HAN NISAR	Sewing Technology (NSQF)	2020	1	Trade Theory, Employability Skills	0
265	R200801002150	FIZA MUSHTAQ	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Skills	0
269	R200801002151	NAQEEBA	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Sidls	0
270	R200801002158	IQRA MANZOOR	Front Office Assistant (NSQF)	2020	:1	Trade Theory, Employability Sicils	O
271	R200801002167	MUSKAN FAROOQ	Front Office Assistant (NSQF)	2020	1	Trade Theory, Employability Skills	
272	R200801002259	NÚSRAT MAQBOOL	Computer Operator and Programming Assistant (NSQF)	2020	1	Trade Theory	
273	R200801002260	AHRAZ 1QBAL	Digital Photographer (NSQF)	2020	1	Employability Skills	
274	R200801005442	RAHIL HUSSAIN GANAYEE	Mechanic Diesel (NSQF)	2020	Ŧ	Workshop Calculation and Science	Ċ
ails Of Tra	inces For Payment						
ails Of Tra S. No.	inees For Payment Registration No.	Trainee	Name	Trade		Year Amount	
alls Of Tra S. No. 1	inces For Payment Registration No. R200601002260	Traince	Name IQSAL Digital Ph	Trade otographer (NSQF)		Year Amount 2020 213	
nils Of Tra S. No. 1 2	Inces For Payment Registration No. R200801002260 R200801005442	Trainee AHRAZ RAHLL HUSSA	Name IQGAL Digital Ph IN GAMAYEE Mechan	Trade iotographer (NSQF) lic Diesel (NSQF)		Year Amount 2020 213 2020 213	
sils Of Tra S. No. 1 2	Registration No. Registration No. R200801002260 R200801005442	Traince Artisaz Ráhil Hussa	Name IOGAL Digital Ph IN GANAYEE Mechan Proceed to Pay	Trade iotographer (NSQF) tic Diesel (NSQF)		Year Amount 2020 223 2020 213	

New page will be open, where the exam fee details for selected trainee.

🕱 NCVT MIS	5	W 🚺 124 4419167 0204 2920300 Help
		CR01000001 Govt III Srinagar
Exam Fee For Selec	ted Trainees	
ITI Code:	GR01000001	
ITIName Name:	Govt Industrial Training Institute Srinagar	
Trainee Count:		
Total Amount:	4267	
Menu	international state of the second state of the second state of the	

Step 7: click on "Pay now" button, page will be redirected to NIMI fee payment page.

	Pay CTS CBT - EXAM Fees
TID :	1666864503116
Application Ref Id :	2271
Amount :	Rs. 426
Billing information :	
Candidate Name	Govt industrial Training Institute Srinagar
Address :	Baghi Dilawar Khan
City :	
District	SRINAGAR
City :	
District :	SRINAGAR
State :	JAMMU AND KASHMIR
PIN :	190002
Country	India
Contact Mobile :	9811968009
Contact Email	srisht.verma3@w/pro.com
	Payment info & other messages will be sent to this email only
0	know this fees for participating in CTS CBT Exams 2022 and not refundable
	PayNow
	You will be redirected to CCAvenue Payment Page

Step 8: click on the declaration and click on "Pay now" button, below page will be visible.







					English	~
Billing Information				ORDER DETAILS	5	
Govt Industrial Training	Institute Srinagar			Order #:	1	2271
Baghi Dilawar Khan				Order Amount Convenience Fee	42	0.00 0.00
190002		SRINAGAR		Tax(18.00%)		0.00
JAMMU AND KASHNIR	L.	India	~	Total Amount	INR 426	5.00
9811968009		srishti verma3@wipro.com				
Notes (Optional)						
Payment Information	We Accept	😄 RuPay» VISA				
lehit Cards						
9811968009		srishti verma3@wipro.com				
Payment Informatio	n					
Credit Card >	We Accept : Total	RuPay> VISA				
Debit Cards	Card Number					
Net Banking	Expiry Date	CWV	and the second			
Cash Card	Month Year	¥ 576				
Wallet	l agree with the Privac,	Policy by proceeding with this pa	yment.			
UPI	INR 426.00 (Total	Amount Payable)				
EMI Options	Sound Payabette					
					100	
			P	owered by CC-Avenue*	Norton	(PC

Now user have different payment options like UPI, net banking, credit card /debit card and EMI or user can make payment with QR Code.

Step 9: Page will be redirected to CC avenue payment gateway, after successful payment below page will be shown.

III Payment Detail	
TransactionNo: 111678136160	
Amount 100 Paster Surgers	
Anothe 1.00 Status Soluss	
OK	